

Level Up Your Job Descriptions with Payscale

Today's Presenters:



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Job Description
Management Product Marketing
Manager



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Job Description Solutions
Consultant

Today's Agenda

- Market Trends
- Unique Value of Payscale Job Description Management
- Job Description Management Demo
- Questions



Poll: How are you managing your job descriptions today?

- ☐ Word documents
- ☐ Spreadsheets
- ☐ Google Drive/Sharepoint
- ☐ Job description management technology
- ☐ We have no management system in place
- ☐ Other

Job Descriptions by the Numbers

60%

of participating organizations have full job descriptions for every job.

80%

of those customers say they use Word, Excel, or PDF's to manage their job descriptions

49%

of all organizations surveyed have a centralized management system for creating and maintaining job descriptions

Payscale Job Description Management



Centralize and standardize your job descriptions

Create a standardized process for all job descriptions across your business by developing and managing all your job descriptions in one, centralized location.



Streamline collaboration with your team

Collaborating on and approving job descriptions should not be hard. Align across all key stakeholders and access version history without disrupting your workflows.



Align job descriptions with your compensation strategy

Access all relevant information in one place to accurate market price your roles by aligning your job descriptions directly with your pricing work.

How do they do it?! Key Features



**Unlimited job
description
templates**



Content library



**Collaboration &
Approval
Workflows**



**Salary data & job
matches**



**FLSA
questionnaire**

"The job description module, by far, is the best in the industry. The ability to route job descriptions for approval is so simple and meaningful for our organization, especially when it comes to auditing. We just completed a HUGE Career Framework / Job Architecture project that we wouldn't have been able to complete without Payfactors."

Jason S. | VP, Senior Compensation Consultant | First Citizens Bank



Poll: What is the biggest challenge facing your organization when it comes to managing job descriptions?

- ☐ Lack of a centralized management system
- ☐ Lack of leadership buy-in for the need to centralize job descriptions
- ☐ Limited resources (financial or personnel)
- ☐ Other

Job Description Management Demo

Q&A

Feel free to ask any questions in the chat!

